

Community Funds, Inc.
Procedures for Gifts of Publicly Traded Securities

1. Securities Held in a Brokerage Account

Securities held for you by your broker may be delivered by wire through the Depository Trust Company (DTC) to our brokerage account. Instructions should be given as follows:

The Bank of New York Mellon
DTC # 0443
Pershing, LLC
Account # N7M100327
Acct. Name: Community Funds, Inc.
The account manager: Jorja Watts 412-234-0439

If you choose this method, please be sure to let us know in advance so that our broker can be alerted to accept the securities and so that we are able to acknowledge your gift properly. Please be sure that we know the name of the brokerage house and the name and telephone number of your contact person.

2. Securities Held in a Brokerage Account Valued in Excess of \$100,000

For securities held for you by your broker valued in excess of \$100,000, please call our Chief Investment Officer, Mary Greenebaum at (212) 686-0010, ext. 464.

3. Securities Held in a Bank Custodian Account

Many banks have a "gift account" procedure whereby securities may be removed from your custodian account and placed in a "gift account" until instructions have been received from the donee. ***Please be sure to let us know the name of the bank and telephone number of your contact person.***

4. Securities Registered in Your Name

Securities may be delivered directly to us (Attention: Raymond Salibur, Investment Administrator). When a signed stock power is combined physically with the securities, they become freely negotiable. If you choose this method, **please mail the securities and stock power separately.**

5. Rule 144 of "Thinly Traded" Securities

As Rule 144 securities require additional paperwork to be in negotiable form, ***there may be a delay of several weeks before the actual sale.*** Rule 144 securities require the transfer agent to issue new shares without the restrictive legend. So-called "thinly traded" securities may also take time to sell. Securities registered in your name require a signed stock power. For further information, please call Mary Greenebaum at (212) 686-0010, ext. 464.

Sample Form of Gift Notification

Date: _____

Name and Address of
Broker or Investment Advisor or Custodian Bank, etc.

Re: Account Number _____

Dear: _____:

I wish to make a gift of securities to the _____ Fund at Community Funds, Inc. Upon receipt of this letter, please make arrangements to transfer from the above captioned account as follows:

No. of Shares: _____
Name of Issuer: _____
Institution: **The Bank of New York Mellon**
Account Manager: **Jorja Watts: 412-234-0439**
DTC No.: **0443**
Pershing LLC
Account Name: **Community Funds, Inc.**
Account No.: **N7M100327**

<p>Note: If you would like a full sized copy of this letter to use for your broker, call: Raymond Salibur (212) 686-0010 ext. 455</p>
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If you require further information regarding this transfer, please contact Raymond Salibur at Community Funds, Inc. His telephone number is (212) 686-0010, ext. 455.

Sincerely,

Donor Signature