Community Funds, Inc.
Procedures for Gifts of Publicly Traded Securities

1. **Securities Held in a Brokerage Account**
   Securities held for you by your broker may be delivered by wire through the Depository Trust Company (DTC) to our brokerage account. Instructions should be given as follows:

   Pershing LLC.
   DTC # 0443
   Account # N7M100327
   for Community Funds, Inc.

   *If you choose this method, please be sure to let us know in advance so that our broker can be alerted to accept the securities and so that we are able to acknowledge your gift properly. Please be sure that we know the name of the brokerage house and the name and telephone number of your contact person.*

2. **Securities Held in a Bank Custodian Account**
   Many banks have a “gift account” procedure whereby securities may be removed from your custodian account and placed in a “gift account” until instructions have been received from the donee. *Please be sure to let us know the name of the bank and telephone number of your contact person.*

3. **Securities Registered in Your Name**
   Securities may be delivered directly to us (Attention: Raymond Salibur, Investment Administrator). When a signed stock power is combined physically with the securities, they become freely negotiable. If you choose this method, please mail the securities and stock power separately.

4. **Rule 144 of “Thinly Traded” Securities**
   As Rule 144 securities require additional paperwork to be in negotiable form, *there may be a delay of several weeks before the actual sale.* Rule 144 securities require the transfer agent to issue new shares without the restrictive legend. So-called “thinly traded” securities may also take time to sell. Securities registered in your name require a signed stock power. For further information, please call Jane Wilton at (212) 686-2563.

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**Sample Form of Gift Notification**

<table>
<thead>
<tr>
<th>Date: ________________</th>
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</thead>
<tbody>
<tr>
<td>Name and Address of</td>
</tr>
<tr>
<td>Broker or Investment</td>
</tr>
<tr>
<td>Advisor, or Custodian</td>
</tr>
<tr>
<td>Bank, etc.</td>
</tr>
<tr>
<td>Re: Account Number</td>
</tr>
</tbody>
</table>

Dear: ________________:

I wish to make a gift of securities to the _________ Fund at Community Funds, Inc. Upon receipt of this letter, please make arrangements to transfer from the above captioned account as follows:

No. of Shares: ________________
Name of Issuer: ________________
Institution: Pershing LLC
Attention: Jorja Watts (412) 234-0439
DTC No.: 0443
Account Name: Community Funds, Inc.
Account No.: N7M100327

Note: If you would like a full sized copy of this letter to use for your broker, call Raymond Salibur at (212) 686-0010 ext. 455

If you require further information regarding this transfer, please contact Raymond Salibur at Community Funds, Inc. His telephone number is (212) 686-0010, ext. 455.

Sincerely,

Donor Signature

cc: Raymond Salibur (Fax: (212) 532-8528) (On Mr. Salibur’s copy, please indicate the telephone number of the appropriate contact person)